OFFICE OF THE PRINCIPAL

16th October 2026

Call for A2 in Service Teachers recommended by REB,
to submit their applications for UR Undergraduate in the academic year 2026-2027

The University of Rwanda-College of Education (UR-CE) is pleased to invite A2 In-Service teachers recommended by REB who were granted to upgrade their Level, **to submit their applications forms not later than 21st October 2026.**

Guidelines for Applications:

Applications are submitted online by taking the following steps:

Step l: Generating the UR Reference Number

a) Applicants are requested to access the University of Rwanda Online Application Portal through the following Link: https://applications.ur.ac.rw

Step 2: Submission of Application

a) Complete the application form available at UR-CE Registry office (Rukara Campus)

b) Submit the Application form together with Certified Academic Documents (A level Certificate and results Slip/Transcripts with grades and Aggregate, Copy of ID, Proof of payment of 5000 Frw for application fee) to the College Registry office at Rukara Campus.

Step 3: Payment of Application Fee

a) A non-refundable application fee of 5,000 Frw

Payment should be made through Urubuto System using the applicant's UR Reference Number as the Payer Code. Applicants should make the payment of application fee through one of the following channels: Bank of Kigali (BK) counter, MTN Mobile Payment using *775*5# and follow instructions, or using BK App on internet Banking, or online payment **through the link https://urubutopay.rw/pay-now?origin** intemal; and merchant Code "TH77306981" which is UR code, whereas Payer Code is the Reference Number (**Do not pay through BK agents**)

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Note:

- Candidates who previously made their applications but did not register; pay application fees using your reference number that was previously generated from UR online system and proceed with your application process.
- Applicants are advised to ensure that the UR Reference Number is correctly entered when making the payment to facilitate proper identification and processing of the application up to submission.



Prof. Florien NSANGANWIMANA
Principal